

Central Vermont Public Safety Authority
Central Vermont Chamber of Commerce Building
May 19, 2016
Meeting Minutes – Draft

Directors present: Dona Bate and Tom Golonka representing the City of Montpelier; Michael Smith representing Barre City; Doug Hoyt and Alexandra Pastor, at-large directors.

Directors absent: Martin Prevost representing Barre City and; Kim Cheney, at-large director.

Others attending: Joe Aldsworth and Paco Aumand, CVPSA Executive Director.

The meeting was opened by Tom at 6:32pm.

The agenda, as presented, with two additions, was approved without objection.

A motion to approve the minutes of the May 5th meeting was made by Alexandra, seconded by Dona.

Motion passed.

Paco reviewed the Executive Director's report including: signatures on the newly opened CVPSA checking account; announcing an "active 911" demonstration for the June 2nd meeting by Joe Aldsworth and Fred Cummings; the need to keep an grant file due to the likelihood of getting audited and; the need to update and approve the Authority's financial policies.

A motion to amend the Accounting/Auditing/Financial Reporting Policy with language to be determined and reaffirmed at a later meeting was made by Dona, seconded by Doug. **Motion passed.**

A motion to make Alexandra the second check signing signature and remove Tom as signatory was made by Dona, seconded by Doug. **Motion passed.**

The Board had a discussion regarding its summer meeting schedule, deciding on just one meeting a month for June, July and, August. The June meeting will be on June 2nd, the dates for July and August will be determined later.

The Board had a brief discussion regarding going into executive session for the purpose of discussing the details of a contract for website development and the details of a contract for purchase and installation of dispatch consoles.

A motion to find that the premature general public knowledge of the contract details for the items to be discussed would clearly place the Authority at a substantial disadvantage should the discussion be public was made by Michael, seconded by Alexandra. **Motion passed.**

A motion to go into executive session under the provisions of 1 VSA section 313 to discuss the contract details mentioned and, to invite the Executive Director and Barre City Fire Chief Joe Aldsworth, was made by Dona, seconded by Doug. **Motion passed. The Board went into executive session at 7:05 pm.**

A motion to come out of executive session was made by Dona, seconded by Doug. **Motion passed. The Board came out of executive session at 7:50 pm. No further action was taken.**

Without objection Tom adjourned the meeting at 7:52 pm.

Respectfully submitted by,
Michael Smith
CVPSA Secretary

The Next regularly scheduled meeting of the Central Vermont Public Safety Authority will be held June 2nd, 6:30 pm at the Central Vermont Chamber of Commerce Building.